Example of Collation

Use this as an at-a-glance guide to what completed sections might look like

Quality of Education	1	2	3	4	5
I know what the intention of our curriculum is		✓✓		✓✓	✓✓✓✓
I know how the academy is implementing this curriculum		✓✓	✓	✓✓✓	✓✓
I know what the impact of our curriculum is		✓✓✓✓✓		✓	✓✓
I know how well our pupils achieve	✓✓	✓✓✓		✓✓	✓✓✓
I know how governors monitor pupil achievement					

What are the governing body's three biggest weaknesses?

Effectiveness
- **Mental health:** With all the focus on standards, we haven't examined this (relating to both staff and kids) (3)
- **Induction:** Our three new governors need effective induction (2)
- **COVID:** It's been a challenge visiting school due to COVID. I've not been able to see evidence of what we're told in meetings.
- **GB Size:** Are we the right size? Do we really need 14 governors for a one form entry primary school? Does having so many volunteers mean that the role is diluted and we invent link roles to give people something to do rather than having link roles that effectively help us in our core roles? (2)

Knowledge and skills
- We don't do enough/any training. (3)
- Our committee structure gives me blind spots over key Ofsted areas – Especially English & SEMH provision.
- Ability to spend time in school due to COVID19, so not able to see curriculum changes. (4)

Getting the best from meetings
- Can we ask for parent governors for their views more often? Their voice is important. We haven't asked them enough.
- Papers come late meaning governors are not always well prepared. (2)
- **Focus:** Do we dwell too long on issues that should only be for information (e.g. that Facebook post about parent parking) and then not focus on bigger issues (appraisals haven't happened for support staff).
- **Scheduling:** We don't schedule meetings by sending invites to everyone's calendar. Would this save everyone time if the clerk invited everyone when they added to their calendar?
- **AOB:** is not tabled meaning the meetings overrun – this is difficult to plan around my family commitments (I say I'll be able to drop at clubs and then the meeting overruns because of 6 items of AOB that came from nowhere!)

Miscellaneous
- **H/T report:** Thanks for doing this audit - really made me think! Could this be used to tweak the Head teacher's reports (to include things we're weaker on)?